FINANCIAL DEPARTMENT

COMPTROLLER'S OFFICE, BANGALORE.

Circular No. 398—*B.* 2., *dated* 28*th November* 1939.

To

All Treasury Officers.

All Heads of Offices.

Subject :—Regarding the acceptance of cheques on Banks in payment of Government dues.

1. Reference is invited to Clause (i) of Article 6 of the M. C. A. C, Vol. I. containing a list of Banks, the cheques drawn on which will be accepted by the Imperial Bank of India, Bangalore and the Bank of Mysore, Ltd., Bangalore. Consequent on the revised terms of agreement with these Banks, a revised list showing the Banks, the cheques drawn upon which will be accepted by these two Banks is given below.

2. The Imperial Bank of India, Bangalore, will accept and clear at par only the cheques drawn on the following Banks and only such cheques should be sent to this Bank for realisation --

(*a*) All cheques drawn on the Imperial Bank, any Head Office or Branch.

(*b*) Cheques drawn on Banks situated in places outside the Mysore State, where the Imperial Bank of India has its Head Office or a Branch.

3. The Bank of Mysore, Ltd., accepts and clears at par only the cheques drawn on the following Banks and only these cheques should be sent to this Bank for realisation :—

(*a*) Cheques drawn on the Head Office or any Branch of the Bank of Mysore Limited.

(*b*) Cheques drawn on Banks and Co-operative Societies situated in the Bangalore City and C. & M. Station, Bangalore.

(*c*) Cheques drawn on important mofussil Banks and Co-operative Societies situated in places where the Bank of Mysore has a Branch.

4. A list showing the places at which the Imperial Bank of India and the Bank of Mysore, have their Branches is appended.

5. With a view to avoid inconvenience to the parties, the Banks and the Offices concerned, it is requested that the Heads of all Offices and Treasury Officers may, in future, accept in payment of Government dues, only the cheques drawn on the Banks and Co-operative Societies specified above, which the Imperial Bank of India, Bangalore and the Bank of Mysore, Limited. Bangalore, have agreed to collect on behalf of Government.

LIST OF BRANCHES OF THE BANK OF MYSORE, LIMITED.

(HEAD OFFICE, BANGALORE.)

1. Chikmagalur
2. Chikballapur
3. C. & M. Station, Lady Curzon Road, Bangalore.
4. Channapatna
5. Chitaldrug
6. Chintamani
7. Davangere
8. Fort, Bangalore City
9. Hassan
10. Kolar
11. Mysore
12. Oorgaum
13. Shimoga
14. Tiptur
15. Tumkur

Sub-branches at

1. Arsikere
2. Krishnarajanagar
3. Sagar
4. Saklespur

LIST OF BRANCHES OF THE IMPERIAL BANK OF INDIA.

BENGAL CIRCLE.

Branch.

Abbotabad
Abohar
Agra
Akyab
Aligarh
Allahabad
Ambala
Ambala Cant.
Amritsar
Asansol
Bareilly
Bassein
Benares
Berhampore
Bhagalpur
Bulandshahr
Calcutta
Burra Bazaar (Calcutta)
Park Street (do)
Clive Street (do)
Cawnpore
Chandpur
Chapra
Chittagong
Cuttack
Dacca
Darbhanga
Darjeeling
Debra Dun
Delhi
Dhanbad
Dinajpur
Etawah
Farrukhabad
Ferozepore
Fyzabad
Gaya
Gojra
Gorakhpur
Gujranwala
Hathras
Howrah
Jalpaiguri
Jamshedpur
Jhansi
Jullundur
Lahore
Lucknow
Ludhiana
Lyallpur
Mandalay
Meerut
Montgomery
Moradabad
Moulmein
Multan
Murree
Mussoorie
Muttra
Muzaffarnagar
Myingyan
Muzaffarpur
Mymensingh
Naimital
Naraingunge
New Delhi
Nowshera
Patna
Peshawar
Peshawar City
Purnea
Rampur
Rangoon
Rawalpindi
Saharanpur
Sargodha
Shillong
Sialkot
Simla
Sitapur
Srinagar (Kashmere

BOMBAY CIRCLE.

Branch.

Ahmed abad	Broach	Jubbulpore	Poona City
Ahame dabad City	Dhulia	Karachi	Porbandar
Ahmed nagar	Godhra	Katni	Quetta
Ajmer	Gwalior	Khamgaon	Raipur
Akola	Hubli	Khandwa	Rajkot
Amraoti	Hyderabad (Deccan)	Larkana	Secunderabad
Bhopal	Hyderabad (Sind)	Nadiad	Sholapur
Bombay	Indore	Nagpur	Sukkur
Byculla (Bombay)	Jaipur	Nanded	Surat
Dadar (do)	Jalgaon	Nasik	Ujjain
Mand vi (do)	Jodhpur	Poona	Wardha
Sandh urst Road (Bombay)			Yeotmal

MADRAS CIRCLE.

Branch.

Adoni	Cuddalore, O. T.	Masulipatam	Tinnevelly
Alleppey	Cuddapah	Mount Road (Madras)	Tirupur
Bangalore	Ellore	Nandyal	Trichinopoly
Bellary	Erode	Negapatam	Trichur
Bezwada	Guntur	Nellore	Trivandrum
Calicut	Kumbakonam	Ootacamund	Tuticorin
Cocanada	Madura	Rajahmundry	Vellore
Cochin	Madras. L. H. O.	Salem	Vizagapatam
Coimbatore	Mangalore	Tellicherry	Vizianagaram
Colombo			

Circular No. 395—*B.* (*ii*), *dated* 24*th November* 1939.

To

ALL DRAWING AND COUNTERSIGNING OFFICERS.

Regarding sufficient unwritten blank space to be left on bills sent for pre-audit for writing Audit Enfacements.

On some of the bills received in this office, especially on Suppliers' bills, sufficient unwritten blank space is not left for writing Audit Enfacements and much inconvenience is thereby caused in this office. It is requested that sufficient blank space may be left on bills for use in this office. In cases where the size of the bills is too small, continuation sheets may be attached to the main bills, so that sufficient space may be available for recording the countersignature, the Audit Enfacements, etc.

Circular No. 397—*B.* 2, *dated* 27—29*th November* 1939.

To

All Drawing Officers.

All Treasury Officers.

It has been brought to the notice of this office that important corrections in Pass Orders, R. T. R's., Cash Orders and Enfacements for payments at Treasuries and Banks are not being attested by the full signature of the drawers on the ground that full signature is necessary only for corrections in cheques under Note 3 to Article 29, M.C.A.C., Vol. I (page 32). Though only cheques are mentioned in this note, the intention of the article is that all important corrections in documents such as those referred to above, should be attested by full signature instead of by initials only, *vide* Financial Secretary's letter No. F1. 5450—G. F. 227-37-2, dated 21st—22nd March 1938, reproduced below.

Copy of letter No. F1. 5450—G. F. 227-37-2, dated the 21st—22nd March 1938, from the Financial Secretary to the Government of Mysore, to the Comptroller to the Government of Mysore.

I am directed to communicate approval of Government to the proposal made in your letter No. 723—B. 2, dated 1st March 1938, that important corrections in Cheques, Pass Orders, and all enfacements for payment at the Treasuries or Banks should be required to be attested by the full signature of the drawers.

Notification No. 816, *dated* 30*th November* 1939.

To

All Heads of Departments.

Sir,

I have the honour to state that, in the case of Foreign payments to be arranged for by this office, Messrs. Coutts & Co., London, require documentary evidence, such as invoices in support of the payments authorised. I am accordingly to request that, in respect of all Foreign orders to be placed in future either directly by you or through the Secretary, Stores Purchase Committee (where payments have to be arranged for by this office only on receipt of articles), arrangements may be kindly made by you to send to this office bills or invoices in duplicate-one for purposes of audit and the other for transmission to Messrs. Coutts & Co.

M. VIRARAJA URS,
Comptroller.

Circular No. 401—*B2., dated* 18*th December* 1939.

Regarding the grant of arrear increments to officials required to pass obligatory Departmental Examinations.

To

All Heads of Offices.

An extract of the first sentence of para (i) of letter No. Fl. 1373—S. & A. 83-36-4, dated the 6th September 1938, from the Financial Secretary to Government addressed to the Chief Conservator of Forests in Mysore, on the subject noted above (a copy of which was sent to this office), is published for the general information and guidance of all offices :—

"With reference to correspondence ending with your letter No. 298-954-35, dated 4th January 1938, regarding the grant of arrear increments to officials on passing the prescribed obligatory Departmental Examination, I am directed to state that not more than one increment to which the official would be otherwise eligible by service may be allowed from the date of passing the Examination."

ARRANGEMENTS FOR TREASURY WORK DURING THE CHRISTMAS HOLIDAYS OF 1939.

Circular No. 400—*TA D. B. II, dated* 15*th December* 1939.

During the ensuing Christmas Holidays all the Treasuries will be kept open for work on Tuesday the 26th and Saturday the 30th December 1939.

The District Treasury at Mysore will be kept open on Monday the 25th and Thursday the 28th December 1939, in addition to the dates mentioned above, for receiving *Railway remittances only.*

V. T. SREENIVASAN,
Comptroller (In-charge).

KOLAR DISTRICT.

Notification.

The Savings Bank depositors of Chintamani Taluk Treasury are hereby informed that they may present their Pass Books at the above Treasury for addition of interest for the year 1938-39 on any working day, during office hours.

J. B. MALLARADHYA,
For *Deputy Commissioner,*
(*Treasury Department.*)

TUMKUR DISTRICT.

Notification No. 1469—39-40, *dated* 4*th December* 1939.

The Savings Bank Depositors of the Gubbi Taluk Treasury are hereby informed that they may present their Pass Books at the said Treasury for addition of interest for 1938-39, on any working day, during office hours.

K. GURU DUTT,
Deputy Commissioner,
Treasury Department.